

Approved Minutes

**Regular City of Athol City Council Meeting**  
Held in the Council Room in City Hall

**Tuesday, February 4, 2020**  
**7:00pm Regular Council Meeting**

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Mayor Hill called the meeting to order: 7:00 P.M He asked visitors to please sign in.

**PLEDGE OF ALLEGIANCE**

**ROLL CALL:** Present: Mayor Hill; Councilman McDaniel; Councilwoman Baldwin; Councilman Spencer; Councilwoman Denis; Clerk/Treasurer, Lori Yarbrough and Public Works-Anthony Brandt; Not Present: City Planner & Attorney

**REPORTS:**

**Public Works Report-** Anthony submitted written report and had a brief recap of things that have been happening. He also brought back a rough draft of a site plan for his thoughts on building an office area inside the big shop on 6<sup>th</sup> street. After a brief discussion, Council asked him to get some additional pricing on all the areas needed to see the bigger picture of costs and we can talk more at the budget meetings as to how much might need to be listed for a project in the FY2021 or multi-budget years.

**ACTION ITEMS:**

- 1) **APPROVAL OF THE January 21<sup>st</sup> REGULAR MEETING MINUTES:**  
Motion by Spencer, second by Denis that we approve the last regular meeting on the 21<sup>st</sup>, minutes without amendments. \*DISCUSSION All in favor-none opposed. **Motion passed. ACTION ITEM**
  
- 2) **APPROVAL OF BILLS AS SUBMITTED:** Motion by McDaniel, second by Spencer that we approve paying January/February bills as submitted without amendments. \*DISCUSSION-All in favor-none opposed. **Motion passed. ACTION ITEM**
  
- 3) **DISCUSSION/APPROVAL to consider the annual renewal of the Athol/Spirit Lake Grandmothers Club contract for use of the community center in the 2020 year.** Grandmothers Sheryl McDaniel and Gloria Boards were present from the Grandmothers Club and shared that the only changes for this year would be a few meeting dates. Motion by Denis, second by Baldwin to approve the Grandmothers contract as presented for the year 2020. \*DISCUSSION Roll Call Vote: Spencer-yes; McDaniel-yes; Baldwin-yes; Denis-yes. **Motion passed. ACTION ITEM**
  
- 4) **DISCUSSION/APPROVAL of the annual renewal for City Beer, Wine and Liquor Licenses**  
Motion by McDaniel, second by Baldwin to approve the list of renewals as presented for one year. \*DISCUSSION- Roll Call Vote: McDaniel-yes; Baldwin-yes; Denis-yes; Spencer-yes. **Motion passed. ACTION ITEM**

*NOTE: The City will make reasonable accommodations for anyone attending this meeting who require special assistance for hearing, physical or other impairments. Please contact the City Clerk at (208) 683-2101 at least 24 hours in advance of the meeting date and time.*

5) **DISCUSSION/APPROVAL of the Timberlake High School “Senior Parent Committee” use of the community center on April 4<sup>th</sup> and 5<sup>th</sup> for a Craft Fair that will be a fundraiser to raise money for the Senior Over-nighter.** Present were Donna Phillips and Kathy Boss who shared the event’s purpose and then requested a possible free or reduced rate for Gym and Main rooms for both days. (Regular rental fees total \$300 to use) **Motion by McDaniel, second by Baldwin to approve the use of the Community Center for a Craft Fair by the Timberlake Senior Parents at no charge for the dates/event as requested.** \*DISCUSSION- Roll Call Vote: Baldwin-yes; Denis-yes; Spencer-yes; McDaniel-yes. Motion passed. **ACTION ITEM**

6) **DISCUSSION/APPROVAL to review the proposed draft of new or increased fees for the City of Athol. Motion by Denis, second by Baldwin to approve the draft Fee Resolution with the additional changes discussed and post the notice of public hearing according to law, and hold the public hearing at the March 3<sup>rd</sup> regular City Council meeting; and to include the additional planning and zoning fees discussed, once confirmed with the attorney.** \*DISCUSSION- Roll Call Vote: Denis-yes; Baldwin-yes; Spencer-yes; McDaniel-yes. Motion passed. **ACTION ITEM**

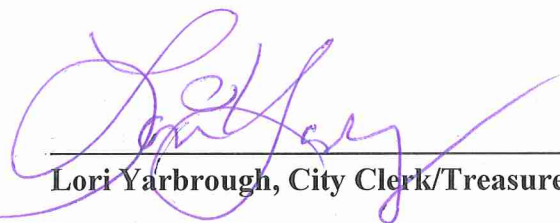
**PUBLIC COMMENTS: None**


**CHAMBER OF COMMERCE – not present.**

**ANNOUNCEMENTS City Council- Spencer** shared he has been called for Jury Duty the week of Feb. 25<sup>th</sup> through March 6<sup>th</sup> that may result in a missed meeting, he will keep us posted. **Councilwoman Baldwin** also mentioned that for the March 17<sup>th</sup> meeting, she may need to be present via phone. / **Mayor-**  
**1)** City Hall’s electrical issues are still occurring, but Rickel Electric should be in hopefully the end of the week. We also looked into smoke detectors that can be hooked up to the city security system, and it is very cheap, so we will be getting a few of those installed soon. There was a brief discussion about security camera updates to be brought up at the budget meetings. **2)** Shared that he and the staff met with John and Janet Ellis and Darla Kuhman earlier regarding the water line easements for Lorraine Loop. There was a short discussion regarding some options, and a reminder that the Public Meeting for that is next Tuesday, the 11<sup>th</sup> at 6:00pm. / **Staff Lori-** shared 3 things: **1)** The Copyright License for the City Logo is officially on its way, being filed by the attorney at Hawley Troxell and they recommended that the trademark option is not something we likely need to worry about; **2)** talking with Rand we think it’s time for small code amendments, mostly housekeeping type things to update a few areas. This would include the Water Ordinance wording we noticed regarding the to and through language. **3)** Lastly, Attorney Caitlin cannot be here for the next scheduled meeting on February 18<sup>th</sup>. She can send Danielle if we need, but Mayor and Lori shared nothing on the agenda at this time; we can play it by ear, but she will probably not be needed.

**ADJOURNMENT at 8:20pm**

**ATTEST:**

  
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**Lori Yarbrough, City Clerk/Treasurer**

  
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**Bill Hill, Mayor**

Approved at Council on 2/18/2020